

GOVERNOR'S ADVISORY COUNCIL ON PLANNING COORDINATION

MINUTES - MEETING OF OCTOBER 12, 2001

The Governor's Advisory Council on Planning Coordination held a meeting on Friday, October 12, 2001 at Del Tech's Terry Campus, Science, Engineering & Technology Building, Room 120A, Dover, Delaware.

Present were:

Lt. Governor John C. Carney, Jr., Chair
Rich Anthony
Peg Baunchalk
Joe Corrado
Dee Durham
Secretary Nathan Hayward
Mike McDowell
Robert McLeod
Richard V. Pryor
Martin Ross
Representative Roger Roy
Secretary Michael Scuse
Robert Stickels
Lee Ann Walling
Secretary John D. Wik
Rick Woodin
Michael A. Zimmerman

Others in attendance:

Charles Baker
Mark F. Dunkle
Karley Ebersold
David Edgell
Doug Gramiak
Connie Holland
Herb Inden
Scott Kidner
Andrea Kreiner
Steve Lefebvre
Reed MacMillan
Phyllis McKinley
Bill Narcowich
Alex Settles
David Small
J. Tylee
Michael Ward
Boyd White
David Wilk

Absent:

Senator Patricia Blevins
Secretary Nick DiPasquale
Sherry Freebery

CALL TO ORDER

Lt. Governor Carney called the meeting to order at 9:00 A.M. The Lt. Governor welcomed everyone to the meeting, briefly stated the Council's charge and asked those in attendance to introduce him/her self. The Lt. Governor reiterated that in order to encourage members to attend Council meetings proxy votes would not be accepted.

PRESENTATION

Reed MacMillan, Planning Director, Kent County, gave a presentation on Kent County's Comprehensive Plan. (Copy of PowerPoint presentation enclosed.) Mr. MacMillan urged members to view website www.smartmap.com/kent_co which includes all the Comp Plan maps. For those who are pressed for time, he suggested you hotlink to the Executive Summary.

After the presentation, Mr. MacMillan fielded questions on growth zones, infrastructure and water.

IMPACT FEES SUB COMMITTEE REPORT

Lee Ann Walling reported on the Impact Fee Sub Committee, which met October 10, 2001. Of the 23 requests for proposals sent, two proposals were submitted. A follow-up with the other 21 companies was done to see if the time constraint put on the proposal was a factor. It was not. Either no knowledge of impact fee studies or no experience was the answer. Of the two firms interviewed one was superior in knowledge and experience. However, the cost of their proposal was significantly higher than the budget allows. The Committee will negotiate. Joe Corrado mentioned that the Wastewater Grants Committee does have grant money available.

SUB COMMITTEES

A draft of sub committees and their membership was passed out. The Lt. Governor reviewed each committee and asked Council for recommendations. Any questions or recommendations should be directed to the Lt. Governor or Andrea Kreiner. Once the committees are finalized a complete list will be e-mailed to all Council members. Charles Baker, representing Sherry Freebery, asked that when sub committee chairs were ready to meet that at least two weeks notice be given.

The Lt. Governor stated that there is the possibility other sub committees may be formed as the Council's needs are identified.

IMPLEMENTATION PLANS

Andrea Kreiner handed out a draft summary of departmental Implementation Plans as outlined in Executive Order 14. Department of Technology, Corrections, Finance, Health and Social Services, Labor and State Planning are missing. It was stressed that this is a raw, unedited outline taken directly from departmental reports.

ADMINISTRATIVE ISSUES

The Summit scheduled for November 16 at the Capitol Theater in Dover was a topic of discussion. The location of the meeting, and its "invitation only" status was, addressed by Lee Ann Walling. The limited seating capacity of the theater, and the technical nature of the November 16 meeting does not necessarily lend itself to a broad public audience. It was also stated that no decisions would be made at this meeting. However, the public will be accommodated as we move forward with the study.

Marty Ross asked that, in respect for a tree, all council information, i.e., minutes, committee list, if practical, be e-mailed. No one present objected.

The next Council meeting will take place on Thursday, November 15 at 2:00 P.M. at Del Tech's Terry Campus. A larger room was suggested. Exact location will be e-mailed.

ADJOURNMENT

The Council adjourned at 11:00 A.M.

Respectfully submitted:

Patricia J. LaRue
Administrative Assistant